

MEMORANDUM OF UNDERSTANDING (MoU)

For E-Waste Management

This Memorandum of Understanding (MoU) is made on ____ / ____ / 2026 between:

First Party

Tech Cube, a firm engaged in sales and services of electronic devices, having its office at Boubazar, J.D. Road, Kokrajhar, Assam – 783370, represented by its Mr. Partha Bhattacharjee, Proprietor/Authorized Signatory.

AND

Second Party

Commerce College, Kokrajhar, Assam, a Provincialised Higher Educational Institution, represented by Dr. Bipul Chandra Basumatary, Principal (i/c).

Both parties agree to collaborate for effective collection, handling and environmentally safe disposal of electronic waste (E-Waste) generated at Commerce College, Kokrajhar.

Purpose of the MoU

The purpose of this MoU is to establish cooperation between **Commerce College, Kokrajhar** and **Tech Cube** for systematic E-Waste management in accordance with applicable environmental rules and regulations.

Areas of Cooperation

1. **Tech Cube** shall collect, transport and dispose of E-Waste from the premises of **Commerce College, Kokrajhar** in an environmentally responsible manner.
2. **Tech Cube** shall ensure data security by demagnetizing hard disks before disposal. If hard disks are provided separately, charges may apply as mutually agreed.
3. **Commerce College, Kokrajhar** shall segregate E-Waste and keep it at a designated place within the campus for collection.
4. Upon written or verbal intimation from the College, **Tech Cube** shall arrange collection of E-Waste within fifteen (15) days.
5. After collection, **Tech Cube** shall issue a Safe Destruction Certificate within fifteen (15) days, if requested.
6. The liability of the **Commerce College, Kokrajhar** shall end once the E-Waste is handed over to **Tech Cube**, except for any undisclosed sensitive information.

Payment Terms

1. **Tech Cube** shall pay the prevailing market value for E-Waste collected, based on actual weight.
2. Payment shall be made within thirty (30) days from the date of collection through electronic transfer or cheque.

Duration of MoU

This MoU shall remain valid for **three (3) years** from the date of signing. It may be renewed with mutual written consent.

Termination

Either party may terminate this MoU by giving **fifteen (15) days' prior written notice** to the other party, without assigning any reason.

General Terms

1. Both parties agree to cooperate in good faith for successful implementation of this MoU.
2. This MoU does not create any legal partnership or financial liability beyond what is stated.
3. Any modification shall be made only with mutual written consent.

Signatures of authorized signatory

Name: **Dr. Bipul Chandra Basumatary**
Principal(i/c)
Commerce College, Kokrajhar
Date:

Name: **Mr. Partha Bhattacharjee**
Proprietor, Tech Cube
Date: